

# **Second Face-to-Face Meeting of the Environmental Network for Optimizing Regulatory Compliance on Illegal Traffic (ENFORCE)**

**03 and 04 May 2016  
Sao Paulo, Brazil**

## **PRACTICAL INFORMATION**

The Environmental Company of São Paulo State (CETESB), as Stockholm Convention Regional Centre (SCRC) for Technical Assistance and Technology Transfer for Latin American and Caribbean Region, has the pleasure to send you some practical information.

### **1. MEETING VENUE AND SCHEDULE**

The 2<sup>nd</sup> face-to-face meeting of ENFORCE will convene on Tuesday 03 May and conclude on Wednesday 04 May 2016.

The meeting will be held at:

#### **Intercity Hotels – Address Faria Lima**

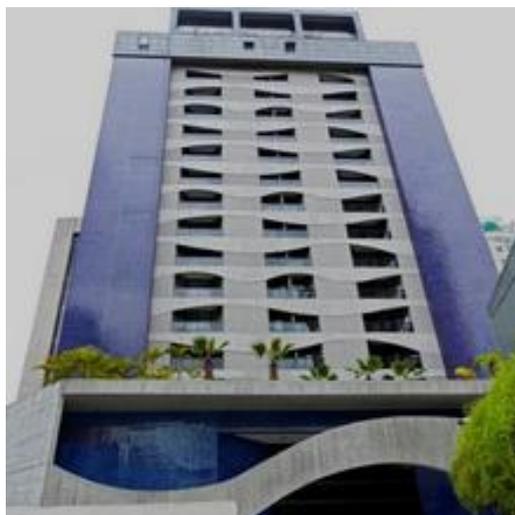
Rua Amauri, 513

Itaim Bibi – Sao Paulo – SP – Brazil

Zip Code 01448-000

Tel.: + 55 11 3165-4111 / Fax +55 11 3167-2569

<http://www.intercityhoteis.com.br/en/hoteis/hotel-address-faria-lima/>



## 2. ACCOMMODATION

### FUNDED PARTICIPANTS

CETESB/SCRC have made reservations for all **funded participants** at Intercity Hotels – Address Faria Lima, the same as for the meeting venue.

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### NON-FUNDED PARTICIPANTS

It is recommended that non-funded participants also stay at the hotel of the meeting venue.

CETESB/SCRC has negotiated special rates for all meeting participants at Intercity Hotels – Address Faria Lima. Non-funded participants are kindly requested to make their own reservations, by sending a message to [reservas@intercityhoteis.com.br](mailto:reservas@intercityhoteis.com.br), stating that your reservation is a **RESERVATION IN RELATION TO THE “EVENTO ENFORCE” ORGANIZED BY CETESB/SCRC**.

Please find below the special rates at the Intercity Hotels- Address Faria Lima:

Apartment	Daily Value	
	Single	Double
Single bed	R\$ 220,00 + 5% tax	No
Luxo - King size bed	R\$ 265,00 + 5% tax	No

## 3. TRAVEL FOR FUNDED PARTICIPANTS

Funded Participants will be contacted by the SCRC/CETESB with regard to the flight ticket arrangement of their travel to Sao Paulo/Brazil.

## 4. DAILY SUBSISTENCE ALLOWANCES

Funded Participants will be provided with Daily Subsistence Allowances at the meeting venue, in accordance with UN applicable rules. Please note that CETESB/SCRC accepts no responsibility for the payment of hotel bills, meals, taxis, excess baggage charges, ground transport charges, and other incidental expenses. These expenses should be settled directly by the participants.

During the ENFORCE meeting, all participants will be invited for coffee breaks and lunches.

## 5. VISA REQUIREMENTS

Participants are responsible for obtaining any necessary visa for entering Brazil as well as any transit visa. Please, check with the Brazilian Embassy or Consulate in your country if you need a visa to enter into Brazil.

If support is required, please contact Ms. Lady Virginia Traldi Meneses (lmeneses@sp.gov.br or +55 11 3133-3862) or/and Ms. Anali Espindola Machado de Campos (aecampos@sp.gov.br or +55 11 3133-3184) at CETESB/SCRC who will provide you with further assistance.

## **6. HEALTH AND TRAVEL INSURANCES**

Participants are responsible for their own insurance arrangements.

## **7. INTERNATIONAL CERTIFICATE OF VACCINATION**

An International Certificate of Vaccination against Yellow Fever will be required for participants traveling from areas where yellow fever is prevalent. Contact the Brazilian Embassy or Consulate in your country if you require a Certificate.

## **8. CURRENCY**

The Brazilian currency is Real (R \$).  
USD \$ 1.00 = R\$ 3.76 (information from 04 April 2016)

## **9. TRANSPORTATION FROM THE AIRPORT**

For your safety, we recommend the use of the official taxi service of the airport, the GUARUCOOP, a cooperative of taxi drivers who have a concession to exclusively operate at Guarulhos airport. The services offered are regulated.

The estimated taxi fare from the international airport to the Intercity Hotels – Address Faria Lima is approximately US\$ 50.00, which corresponds to approximately R\$200.00 (rate of April 2016). The fare must be paid in advance. The cooperative accepts payment in Real, U.S. Dollars, Euro or credit cards. The GUARUCOOP service desks are located on the landing sector of Terminal I and II at Guarulhos Airport.

## **10. WEATHER**

Information regarding the weather in Brazil is available at  
<http://www.climatempo.com.br/previsao-do-tempo/cidade/558/saopaulo-sp>

## 11. SÃO PAULO CITY



Foto: Caio Pimenta

Information about Sao Paulo City is available at

<http://www.cidadedesapaulo.com/sp/br/o-que-visitar/pontos-turisticos/234-30-programas-imperdiveis-em-sao-paulo>

English Guide - [http://issuu.com/saopauloturismo/docs/guiasp\\_ingles\\_bonecototal\\_bx\\_v01](http://issuu.com/saopauloturismo/docs/guiasp_ingles_bonecototal_bx_v01)

Spanish Guide - [http://issuu.com/saopauloturismo/docs/guiasp\\_espanhol\\_bonecototal\\_bx\\_v01](http://issuu.com/saopauloturismo/docs/guiasp_espanhol_bonecototal_bx_v01)

## 12. FURTHER INFORMATION

For more information regarding logistical arrangements in Sao Paulo/Brazil, please contact CETESB/SCRC – Stockholm Convention Regional Centre in Brazil, Ms. Lady Virginia Traldi Meneses ([lmenezes@sp.gov.br](mailto:lmenezes@sp.gov.br) or +55 11 3133-3862) and Ms. Anali Machado de Campos ([aecampos@sp.gov.br](mailto:aecampos@sp.gov.br) or +55 11 3133-3184).